

Education Committee Agenda
Coatesville Area Senior High School Auditorium
September 10, 2019 - 6:00 PM
(1st Committee Meeting of the Evening)

CHAIRPERSON: Robert J. Fisher
BOARD MEMBERS: Henry J. Assetto and Robert T. Marshall, Jr.
ADMINISTRATION: Richard F. Dunlap, Jr., Ed.D. and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the August 13, 2019 Education Committee meeting minutes. ([Enclosure](#))

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. Out-of-State Field Trip Request - AFJROTC**
RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))
- B. Out-of-State Field Trip Request - Cadet Drill Competition**
RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))
- C. Out-of-State Field Trip Request – North Brandywine Middle School - 7th Grade Class**
RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request for the 7th grade class, as presented. ([Confidential Enclosure](#))
- D. Out-of-State Field Trip Request – Historical Research and Preservation II Students**
RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))
- E. Anticipated Out-of-State, Overnight & Sunday Events – PIAA State & National Championships**
RECOMMENDED MOTION: That the Board of School Directors approve the [anticipated] out-of-state, overnight trips and Sunday events, as per the confidential enclosure. ([Confidential Enclosure](#))
- F. Out-of-State, Overnight and Sunday Wrestling Competitions**
RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state, overnight and Sunday wrestling competitions, as per the confidential enclosure. ([Confidential Enclosure](#))
- G. Public Performance Requests – Coatesville Cheer Program**
RECOMMENDED MOTION: That the Board of School Directors approve the public performance requests, as per the confidential enclosure. ([Confidential Enclosure](#))

H. Student Teacher/Intern/Practicum Placements

RECOMMENDED MOTION: That the Board of School Directors approve the following student teacher/intern/practicum placements, as presented:

➤ **West Chester University effective September 2019 through May 2020**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Samantha Roth	Sue O'Connell	King's Highway ES

INFORMATIONAL ITEM(S)

- Preschool Presentation
- Chromebook Handbook
- Enrollment Reports for the month ending August 31, 2019 ([Enclosure](#))

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Operations Committee Agenda

Coatesville Area Senior High School Auditorium

September 10, 2019 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: _____

BOARD MEMBERS:

Brandon J. Rhone and Tyrone Carter

ADMINISTRATION:

Richard F. Dunlap, Jr., Ed.D. and Karen Hall

CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the August 13, 2019 Operations Committee meeting minutes. ([Enclosure](#))

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Request to Waive Fees – Bridge Academy Middle School Youth Group – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request from the Bridge Academy to waive fees in the amount of \$4,590 for use of the gymnasium on Mondays from 6:15 - 8:00 p.m. on the following dates: ([Enclosure](#))

September 30, 2019

February 24, 2020

October 28, 2019

March 30, 2020

November 25, 2019

April 20, 2020

January 27, 2020

May 11, 2020

B. Request to Waive Fees – C. C. I. U. Professional Learning Conference – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request from the Chester County Intermediate Unit to waive fees in the amount of \$3,886 for use of facilities to host a Countywide Professional Learning Conference on Tuesday, November 5, 2019 from 6:45 a.m. to 3:00 p.m. The CCIU is willing to pay custodial fees in the amount of \$693 for this event. ([Enclosure](#))

C. Request to Waive Fees – Child Evangelism Fellowship of CC Good News Club – Rainbow ES

RECOMMENDED MOTION: That the Board of School Directors approve the request from the Child Evangelism Fellowship of Chester County to waive fees in the amount of \$3,984 for use of the facilities for the Good News Club on Thursdays from 3:30 to 5:15 p.m. beginning October 10, 2019 through March 26, 2020. ([Enclosure](#))

D. Request to Waive Fees - PIAA District I Track & Field Championship – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$6,200 for use of the athletic fields on Friday and Saturday, May 15-16, 2020 from 7:00 a.m. to 7:00 p.m. The organization is willing to pay custodial fees in the amount of \$1,848. ([Enclosure](#))

E. Request to Waive Fees – Valley Township Annual Children’s Holiday Party – Rainbow ES

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$614 for use of the facilities on Saturday, December 14th from 12:00 – 2:00 p.m. The Township is willing to pay custodial fees in the amount of \$132 for this event. ([Enclosure](#))

INFORMATIONAL ITEM(S)

- Facilities Update / Coverage
- Food Service Reimbursement/Participation Report for the month ending 8/31/2019. ([Enclosure](#))

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

September 10, 2019 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Thomas N. Keech
BOARD MEMBERS: James Hills and _____
ADMINISTRATION: Richard F. Dunlap, Jr., Ed.D. and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the August 13, 2019 Finance Committee meeting minutes. ([Enclosure](#))

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

B. C. C. I. U. IDEA-B Use of Funds and Intergovernmental Agreement for 2019-2020

RECOMMENDED MOTION: That the Board of School Directors approve the 2019-2020 IDEA-B Use of Funds and Intergovernmental Agreement between the Chester County Intermediate Unit and the Coatesville Area School District, as presented. ([Enclosure](#))

C. Chester County Tax Claim Bureau Repository Sale

RECOMMENDED MOTION: That the Board of School Directors approve the repository sale as recommended by the Chester County Tax Claim Bureau of the following parcel. ([Enclosure](#))

- Bidder: MICRO, LLC
- Parcel No: 37-2-4800.328-T
- Bid Amount: \$3,000
- Total School Taxes: \$13,872.82

D. Donation(s)

RECOMMENDED MOTION: That the Board of School Directors approve donation(s), as per the attachment. ([Enclosure](#))

E. Exception for Reimbursement Request from Student Activities Fund

RECOMMENDED MOTION: That the Board of School Directors approve the Exception for Reimbursement Request from Student Activities Funds in amounts that exceed \$25.00. ([Enclosure](#))

F. Independent Contractor Contract – Dr. Jose Monasterio

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor's Contract with Dr. Jose Monasterio, as presented. ([Enclosure](#))

G. Prismatic Magic Assembly Agreements for Black History Month - All Elementary Schools

RECOMMENDED MOTION: That the Board of School Directors approve the Assembly Agreements between Prismatic Magic and CASD, as presented. ([Enclosure](#))

H. Walnut Street Theatre Group – Anti-Bullying and Bullying Awareness – All Elementary Schools

RECOMMENDED MOTION: That the Board of School Directors approve the Assembly Agreements between Walnut Street Theatre and CASD, as presented. ([Enclosure](#))

I. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Giles, Linda, Reading Specialist for North Brandywine Middle School. Letter Dated: 9/1/2019. Reason: Personal. Effective: 9/10/2019.
- 2) Thompson, Jacqueline, Elementary Teacher for Rainbow Elementary School. Letter Dated: 8/28/2019. Reason: Personal. Effective: 10/28/2019.

b. CATSS

- 1) Haarstick, Jennifer, 5.75 Hour Aide for Caln Elementary School. Letter Dated: 8/26/2019. Reason: Personal. Effective: 8/26/2019.

c. EXTRA DUTY

- 1) Kahanofsky, Jesse, Assistant Basketball Coach for the Coatesville Area High School Campus. Letter Dated: 9/3/2019. Reason: Personal. Effective: 9/3/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Canning, Jessica, STEM Advisor for Reeceville Elementary School. Posted: 6/7/2019. Salary: \$907.50. Effective: 2019—2020 School Year. SP4: Staff.
- 2) Crawford, Brittany, Vocal Music Director for the Coatesville Area High School Campus. Posted: 7/29/2019. Salary: \$5,550. Effective: 2019—2020 School Year. SP4: Staff.
- 3) Gormley, Audrey, Mentor for Abigail Olsen for Caln Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.

- 4) Hines, Gabrielle, Cheerleading Coach for North Brandywine Middle School. Effective: 2019—2020 School Year. SP4: Staff.
- 5) Strauber, Sarah, Mentor for Jacqueline Miehle for Rainbow Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.
- 6) Thompson, Tyree, Mentor for Nicole Dillon for the Coatesville Area Senior High School. Posted: 7/18/2019. Salary: \$500. Effective: 2019—2020 School Year. SP4: Staff.
- 7) Thompson, Tyree, Mentor for Sarah Toth for East Fallowfield Elementary School and Caln Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.
- 8) Yerck, San Dee, Mentor for Ashley Viscuso for North Brandywine Middle School. Posted: 7/18/2019. Salary: \$500. Effective: 2019—2020 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATSS

- 1) Heckert, Kathie, Payroll Secretary for the Coatesville Area School District. Effective: 12/14/2018—10/10/2019.
- 2) Vazquez-Sanchez, Maria, Receptionist for the Administration Building. Effective: 4/30/2019—9/5/2019.

4. Voluntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATSS

- 1) Cotto, Ruth, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for East Fallowfield Elementary School. Effective: 2019—2020 School Year.

5. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the involuntary Transfer of:

a. CATSS

- 1) Andrews, Stacey, move from Special Education One-on-One Aide for the Coatesville Area Senior High School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 2) Dunlap, George, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.

- 3) Frymiare, Carol, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 4) Gatano, Ann, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for Rainbow Elementary School. Effective: 2019—2020 School Year.
- 5) Gray, Voncille, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 6) Harvey, Carla, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 7) Henderson, Nancy, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for Scott 6th Grade Center. Effective: 2019—2020 School Year.
- 8) Holmes, Casandra, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 9) Hunt, Leon, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 10) Knecht, Melissa, move from Special Education One-on-One Aide for the North Brandywine Middle School to Special Education One-on-One Aide for Scott 6th Grade Center. Effective: 2019—2020 School Year.
- 11) Matuszewski, Amelia, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 12) Miles, Vincent, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 13) Mull, Tammie, move from Special Education One-on-One Aide for the Coatesville Area Senior High School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 14) Musick, Joyce, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.

- 15) Norris, Demetrius, move from Special Education One-on-One Aide for Scott 6th Grade Center to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 16) Parker, Jackie, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 17) Sheckells, Joanne, move from Special Education One-on-One Aide for Rainbow Elementary School to Special Education One-on-One Aide for Caln Elementary School. Effective: 2019—2020 School Year.
- 18) Sipprell, Dawn, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for Scott 6th Grade Center. Effective: 2019—2020 School Year.
- 19) Sweigart, Hope, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for East Fallowfield Elementary School. Effective: 2019—2020 School Year.
- 20) Toolles, Margaret, move from Special Education One-on-One Aide for Scott 6th Grade Center to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 21) Warren, Dottie, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for Scott 6th Grade Center. Effective: 2019—2020 School Year.
- 22) Wright, Heather, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. CATSS

- 1) Grant, Dianne, move from 2.5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School and North Brandywine Elementary School. Effective: 8/26/19. SP4: Staff.
- 2) Hilton, Betty, move from 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 3 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School and North Brandywine Elementary School. Effective: 8/26/19. SP4: Staff.

7. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approve the creation of Title 1 Tutoring for Elementary Grades K-5, Scott 6th Grade Center and North Brandywine Middle School to be funded by Title 1 grant money for the duration of the 2019—2020 School Year. Number of tutors needed will be based upon enrollment.

8. Tenure

RECOMMENDED MOTION: That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

- Emily Fichter, Effective: 8/22/2019
- Audrey Gormley, Effective: 8/23/2019
- Carol Hengel, Effective: 8/29/2019
- Meredith Johnston, Effective: 8/25/2019
- Tammy McHugh, Effective: 4/26/2019
- Luke Nelson, Effective: 8/23/2019
- Sean Nichols, Effective: 8/22/2019
- Thora Schlosser, Effective: 8/22/2019
- Heather Stine, Effective: 8/22/2019

9. Correction

RECOMMENDED MOTION: That the Board of School Directors approve the Correction from Involuntary Transfers as indicated:

a. CATA

- 1) Bien, Jessica, remain at North Brandywine Middle School. Effective: 2019—2020 School Year.

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Policy Committee Agenda
Coatesville Area Senior High School Auditorium
September 10, 2019 - 6:00 PM
(No Committee Meeting this Evening)

CHAIRPERSON: Robert T. Marshall, Jr.
BOARD MEMBERS: Brandon J. Rhone and Thomas Siedenbuehl
ADMINISTRATION: Richard F. Dunlap, Jr., Ed.D. and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the _____ Policy Committee meeting minutes. *(Enclosure)*

AGENDA ITEMS

None

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

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